

Form 2: Stand Wall Colour Order Form

If you are not ordering full-sized graphics, your stand will be painted a neutral off-white colour. In order to customise this, please choose a Dulux colour that you prefer, complete this form and send it back to forms@londonsummereventshow.com by **Friday 18th December 2015**.

Stand Number	<input type="text"/>	Company Name	<input type="text"/>
Contact Name	<input type="text"/>		
Invoice Address	<input type="text"/>		
	<input type="text"/>		
Postcode	<input type="text"/>	Telephone	<input type="text"/>
Email	<input type="text"/>		
VAT Reg No.	<input type="text"/>	Company Reg No.	<input type="text"/>
Signature	<input type="text"/>		

Your stand comes with a mixture of full and half height walls. Painting is charged in 1m wide panels. To make this easier for you, the costs are listed below:

- Stand A – 6 metres of full height walls and 1 metre of half height walls - £225.00 + VAT
- Stand B – 3 metres of full height walls and 1 metre of half height walls. - £120.00 + VAT
- Stand C – 3 metres of full height walls and 1 metre of half height walls. - £120.00 + VAT

Dulux Paint Reference	Unit Price	Quantity	Total Price
<input type="text"/>	£35.00 per full height panel (1m wide)	<input type="text"/>	£
<input type="text"/>	£15.00 per half height panel (1m wide)	<input type="text"/>	£
		VAT	£
		Grand Total	£

Special Instructions



MANDATORY FORM*			
Company Name		Exhibition	Stand Number
Company Address			Post Code
Phone	Fax	Email	Purchase Order Number

PAYMENT POLICY	CREDIT CARD CHARGE AUTHORISATION																																																															
<p>Payment for Services — Global Experience Specialists (GES) Ltd requires the customer, unless otherwise detailed on our Quotation/Contracts, to pay GES in sterling 100% of the total contract price prior to build inclusive of all tax. All orders raised within 10 days of the exhibition are required to be paid in full at the point of order. If the customer fails to make payment on the due date, GES is entitled, without prejudice to any other right and remedy available, to terminate the relevant contract and suspend any performance of contract work. GES reserve the right to charge interest at 3% above the Bank of England Base rate on amounts not paid on the due date.</p> <p>Method of Payment — Global Experience Specialists (GES) Ltd accepts all major credit/debit cards, cheque and bank transfers. Purchase orders are not considered payment. With effect from 1st January 2009 the GES will charge 2.5% on all credit card transactions. If paying by card, for your convenience, we will use this authorisation to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event. <i>We require your payment authorisation form to be on file even if you are paying by cheque, cash or bank transfer. However, you do not need to complete card details unless you wish to pay by this method – simply tick the payment method you wish to use below. Please ensure you correctly enter your Show and Company details above.</i></p> <p>Orders cannot be processed until payment has been received.</p> <p>Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their nonparticipation may be subject to cancellation fees.</p> <p>Bank Transfer and Cheque Payment Information:</p> <div style="border: 1px solid black; padding: 5px;"> <p>Beneficiary: Global Experience Specialists (GES) Ltd</p> <table> <tr> <td>Natwest Bank</td> <td>Account: 27607275</td> </tr> <tr> <td>Regent Street Branch</td> <td>Sort Code: 56-00-27</td> </tr> <tr> <td>PO Box 4RY</td> <td>IBAN BIC: NWBKGB2L</td> </tr> <tr> <td>250 Regent Street</td> <td>IBAN No:</td> </tr> <tr> <td>London W1A 4RY</td> <td>GB82NWBK56002727607275</td> </tr> </table> <p>To ensure your bank transfer is allocated correctly, please supply the following information to the address above or fax to +44 (0)2476 380 427</p> <ul style="list-style-type: none"> • Exhibiting company name, account number, invoice number, show name, stand no. • Date and amount of bank transfer • Bank and country where transfer originated </div> <p>I will be paying by:</p> <table> <tr> <td>Cheque or Postal Order</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Bank Transfer</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Other (please contact me)</td> <td><input type="checkbox"/></td> </tr> </table> <p>I AGREE IN PLACING THIS ORDER THAT I HAVE ACCEPTED GLOBAL EXPERIENCE SPECIALISTS (GES) LTD TERMS AND CONDITIONS OF CONTRACT</p> <p>_____</p> <p>Authorised Signature</p> <p>_____ / ____ / ____</p> <p>Authorised Name - Please Print Date</p>	Natwest Bank	Account: 27607275	Regent Street Branch	Sort Code: 56-00-27	PO Box 4RY	IBAN BIC: NWBKGB2L	250 Regent Street	IBAN No:	London W1A 4RY	GB82NWBK56002727607275	Cheque or Postal Order	<input type="checkbox"/>	Bank Transfer	<input type="checkbox"/>	Other (please contact me)	<input type="checkbox"/>	<p>All information must be provided. Your order will not be processed if any information is missing (i.e. Expiration Date, Account Number, Contact Information, Type of Card and Signature). Please note that there is a 2.5% charge for credit card transactions</p> <p>Please complete the information and return payment in full with this form and your orders.</p> <table> <tr> <td>Card Number</td> <td>Corporate Card <input type="checkbox"/></td> <td>Personal Card <input type="checkbox"/></td> </tr> <tr> <td colspan="3">_____</td> </tr> <tr> <td>Debit Card (any)</td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Master Card Credit Card</td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Visa Credit Card</td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>American Express</td> <td><input type="checkbox"/></td> <td></td> </tr> <tr> <td>Other (please state)</td> <td><input type="checkbox"/></td> <td>_____</td> </tr> </table> <table> <tr> <td>Start Date</td> <td>_____</td> </tr> <tr> <td>Expiry Date</td> <td>_____</td> </tr> <tr> <td>Issue Number</td> <td>_____</td> </tr> <tr> <td>CSC Number</td> <td>_____ (last 3 digits on the back of the card / signature strip)</td> </tr> </table> <table> <tr> <td>Cardholder's Name</td> <td>_____</td> <td>Please Print</td> </tr> <tr> <td colspan="3">Cardholder's Billing Address</td> </tr> <tr> <td colspan="3">_____</td> </tr> <tr> <td colspan="3">_____</td> </tr> <tr> <td colspan="3">Post Code</td> </tr> <tr> <td colspan="3">_____</td> </tr> </table> <p>Please Sign</p> <p>_____ / ____ / ____</p> <p>Cardholder's Signature Date</p> <p>* THIS FORM MUST BE RETURNED TO GLOBAL EXPERIENCE SPECIALISTS (GES) LTD FOR YOUR ORDER TO BE PROCESSED</p> <p>If you have any questions regarding our payment policy, please call Customer Services on 0844 879 3226 (or non UK +44 (0)2476 380 180)</p>	Card Number	Corporate Card <input type="checkbox"/>	Personal Card <input type="checkbox"/>	_____			Debit Card (any)	<input type="checkbox"/>		Master Card Credit Card	<input type="checkbox"/>		Visa Credit Card	<input type="checkbox"/>		American Express	<input type="checkbox"/>		Other (please state)	<input type="checkbox"/>	_____	Start Date	_____	Expiry Date	_____	Issue Number	_____	CSC Number	_____ (last 3 digits on the back of the card / signature strip)	Cardholder's Name	_____	Please Print	Cardholder's Billing Address			_____			_____			Post Code			_____		
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